



Application for Employment

Please answer all questions carefully and completely in your own handwriting so we may evaluate your application properly. All questions must be answered and the application must be signed.

PERSONAL

Last Name First Name Middle Name

No. & Street (Present Address) City State Zip Years There

No. & Street (Previous Address) City State Zip Years There

Telephone (Home) Email Address Telephone (Business)
May we contact at work? Yes No

Last Four Digits of Social Security Number Last Four Digits of Driver's License/State Are you prevented from lawfully becoming employed due to a visa or immigration status? Yes No

Explain:

How did you hear about us? Newspaper Employee (Name: _____) Agency Job Fair Other

Have you ever applied for employment with Seven Hills Foundation or affiliate? Yes No

Position applied for:

Full Time: Yes No Part Time: Yes No

Preferred Hours

Days (Approximately 7am-3:30 pm) Yes No

Nights (Approximately 11pm-9 am) Yes No

Evenings (Approximately 3pm-11pm) Yes No

Weekends Yes No

If hired, date available to start work: _____

EDUCATION

HIGH SCHOOL OR G.E.D. High School Required	Name of School	Street	City	State	Zip	Graduated: __ Yes __ No Major/Specialty:
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COLLEGE OR UNIVERSITY	Name of School	Street	City	State	Zip	Major/Specialty:
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SPECIAL TRAINING	Name of School	Street	City	State	Zip	
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EMPLOYMENT REFERENCES

Please give the name, address, occupation and telephone number of three references. Do not use relatives or personal friends. We will only accept work related references.

Name	Street	City	State	Zip	Telephone	Occupation
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Name	Street	City	State	Zip	Telephone	Occupation
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Name	Street	City	State	Zip	Telephone	Occupation
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WORK EXPERIENCE

List most recent first.

NAME OF EMPLOYER Street City State Zip Telephone Job Title

Date from (Month/day/year): __/__/__ to (Month/day/year): __/__/__ Pay rate:_____

Supervisor's Name: _____ Supervisor's Title: _____

Describe your major duties: _____

Reason for leaving: __Resigned __ Laid Off __ Involuntary Termination __ Other __ Full Time __ Part Time

NAME OF EMPLOYER Street City State Zip Telephone Job Title

Date from (Month/day/year): __/__/__ to (Month/day/year): __/__/__ Pay rate:_____

Supervisor's Name: _____ Supervisor's Title: _____

Describe your major duties: _____

Reason for leaving: __Resigned __ Laid Off __ Involuntary Termination __ Other __ Full Time __ Part Time

NAME OF EMPLOYER Street City State Zip Telephone Job Title

Date from (Month/day/year): __/__/__ to (Month/day/year): __/__/__ Pay rate:_____

Supervisor's Name: _____ Supervisor's Title: _____

Describe your major duties: _____

Reason for leaving: __Resigned __ Laid Off __ Involuntary Termination __ Other __ Full Time __ Part Time

Do you have experience related to the position you are applying for? __ Yes __ No

Briefly explain why you are interested in working for Seven Hills Foundation or one of the Seven Hills Affiliates: _____

Are your education or employment records under any other name? __ Yes __ No

If yes, please provide that name: _____

