



SEVEN HILLS FOUNDATION
INTERNAL APPLICATION

NAME _____

PHONE NUMBER (home) _____ (work) _____

CURRENT POSITION _____ LOCATION _____

LENGTH OF TIME _____ SUPERVISOR _____

POSITION APPLIED FOR _____

EDUCATION _____

WORK EXPERIENCE _____

RELATED ACTIVITIES/INTERESTS _____

SPECIFIC QUALIFICATIONS _____

SIGNATURE _____ DATE _____

*Employees must be in their current position for 6 months in order to apply for a different position within Seven Hills Foundation unless approved by the affiliate's authorizing representative.

Authorizing

Signature _____

** All applications for internal positions must be submitted in writing to the Human Resources Office. Whenever possible a cover letter and an updated resume should accompany this application.